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TO : Chief, Basic School

DATE: 21 May 1956

FROM : Chief, Clerical Training

SUBJECT: Week of 15 - 21 May 1956

1. Numbers in Clerical Induction Training. During the week of 15 May there were 22 people in Clerical Induction Training.

2. Numbers in Clerical Orientation Training. In Clerical Orientation there were 9 people for the week of 15 May.

3. Instructor's Absence. [ ] left on maternity leave on 18 May 1956. [ ] served as an instructor in Clerical Induction Training.

25X1

4. Instructor on Leave. [ ] is on annual leave from 21 May through 1 June 1956.

25X1

25X1

OTR/CT:MAH:jdm (21 May 1956)

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